

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 27, 2021

To: The City Council

From:  Richard H. Llewellyn, Jr., City Administrative Officer

Subject: **ESTABLISHMENT OF SALARY FOR THE NEW NON-REPRESENTED CLASSIFICATION OF AIRPORT POLICE COMMANDER (CLASS CODE 3233)**

**RECOMMENDATIONS**

It is recommended that the City Council, subject to the approval by the Mayor:

1. Adopt the accompanying ordinance, approved as to form and legality by the City Attorney, amending Schedule A of the Los Angeles Administrative Code (LAAC) Section 4.61 to establish the salary for the newly created classification of Airport Police Commander (Class Code 3233) and make adjustments to the salaries for the existing non-represented classifications of Assistant Airport Police Chief (Class Code 3234) and Airport Police Chief (Class Code 3232);
2. Authorize the City Administrative Officer (CAO), if the Airport Police Commander classification is accreted into a bargaining unit, to amend the appropriate Memorandum of Understanding to reflect the salary approved by ordinance; and,
3. Authorize the CAO and the City Controller to correct any clerical errors in or make any technical corrections to the Ordinance.

**SUMMARY**

The classification of Airport Police Commander was created earlier this year. An Airport Police Commander manages and directs large groups of sworn and civilian employees in all functions performed by staff in the Airport Police Division and represents the Airport Police Division in the absence of an assistant Airport Police Chief.

At its meeting of October 14, 2020, the Executive Employee Relations Committee approved a proposed salary for Airport Police Commander and an approximate 1.5% increase to the salaries for Assistant Airport Police Chief and Airport Police Chief in order to maintain an appropriate supervisory differential as required by the Los Angeles Administrative Code. The proposed salaries are illustrated in the table below.

<b>Proposed Airport Police Command Staff Salaries</b>			
<b>Class</b>	<b>Range</b>	<b>Step 1</b>	<b>Step 12</b>
Airport Police Commander	6574	\$134,265	\$206,244
Assistant Airport Police Chief	6957	\$145,262	\$218,217
Airport Police Chief	7355	\$153,572	\$230,724

At its meeting of October 14, 2020, the Executive Employee Relations Committee (EERC) approved the proposed salary for Airport Police Commander. The recommended salary aligns the Airport Police Commander with the Port Warden I at the Harbor Department. The breadth and depth of duties between the two classes are comparable. The proposed Airport Police Commander salary would be 5.89% higher than its subordinate class, Airport Police Captain, which is represented in Management Peace Officer Representation unit (MOU 40). The proposed difference slightly exceeds the Administrative Code requirement that the salaries of subordinates and supervisors be separated by at least 5.5%. Similarly, to ensure a built in supervisory differential between Airport Police Commander and Assistant Airport Police Chief and Airport Police Chief, the EERC approved the CAO recommendation to increase the salaries for the latter two classes by approximately 1.4% and 1.5%, respectively.

### **FISCAL IMPACT**

There is no additional impact to the General Fund. The Airport Police Commander position will be employed exclusively by the Airports Department.

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Attachments